

*****THE HELP CENTER STAFF CANNOT HELP YOU FILL OUT THE DOCUMENTS*****

- **FILE BEFORE 4:00PM**
- **AVOID THE LUNCH HOUR 12:00PM – 1:30PM**
- **\$196.50 FILING FEE (WE ACCEPT CASH, CHECK, MONEY ORDER, AND CREDIT/DEBIT CARD (\$4.95 FEE W/CARD))**

CHECKLIST FOR DIVORCE WITHOUT CHILDREN

- COVER SHEET**
- PETITION FOR DIVORCE – *MUST BE NOTARIZED***
- DOMESTIC RELATIONS AFFIDAVIT – *MUST BESIGNED***
- VOLUNTARY ENTRY OF APPEARANCE – *THIS MAY BE SIGNED BY OTHER PARTY TO ACKNOWLEDGE RECEIPT OF PETITION & WAIVE SERVICE***
- REQUST AND SERVICE INSTRUCTION FORM – *COMPLETE WITH ADDRESS & HOW YOU'RE SERVING OTHER PARTY (ignore if Voluntary Entry of Appearance is being filed)***
- NOTICE OF HEARING – *AT LEAST 60 DAYS OUT FROM THE DATE YOU FILE***

TO BE COMPLETED FOR THE FINAL HEARING DATE **(WE WILL PROVIDE YOU W/ THIS PAPERWORK THE DAY YOU FILE)**

- RETURN OF SERVICE – *ONLY IF SERVICE IS DONE BY CERTIFIED MAIL***
- DECREE OF DIVORCE - *MUST BE IN WORD FORMAT (.DOC)***
- VITAL STAT FORM**
- HELP CENTER – *COME BACK TO THE HELP CENTER AND WE CAN VERIFY YOU HAVE ALL THE FORMS YOU NEED FOR YOUR FINAL HEARING***

