

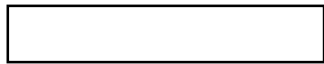
Instructions for Name Change - Minor

(Packet contains: Civil Information Form - Petition – Consent – Order)

Read Directions Completely – Please Type or Print Neatly

Caution: Use of forms without the assistance of a lawyer could harm your legal rights. You may want to have a lawyer review your completed forms before you file them with the court. These are basic forms and may not cover every situation.

1. Complete the Civil Information Form. When selecting the nature of suite, mark the "Other Civil" box located in the civil section.
2. Complete the Petition except for the case and court numbers. Sign the Petition in front of a Notary.
3. Have the other parent complete the Consent form – signed in front of a Notary.
4. File the original and 1 copy of the Petition and the Consent with the Clerk of the District Court (2nd floor of the courthouse.) The filing fee is \$196.50.
5. Obtain case number and court division assignment from the Clerk of the District Court when you file.
6. Contact the Administrative Assistant for the court to which the case has been assigned, obtain a date and time for a hearing before the court and ask if the judge requires further notice to the other parent (publication, mail or both).
7. Give notice if required by the judge. Notice by publication requires you to publish notice of the hearing once a week for three weeks in one of the local papers that publishes legal notices. The paper may send a statement of publication directly to the court or to you. If it is sent to you be sure to bring it with you to the hearing for filing with the Clerk of the District Court. Notice by mail should be sent by registered mail – return receipt requested. Bring the return receipt with you to the hearing for filing with the Clerk of the District Court.
8. Complete the Order Changing Name for the judge's signature. Bring it along with proof of notice (see # 6) to the hearing.
9. Make copies of the signed Order (Social Security, etc. will need a file stamped copy of the Order.) File the Order with the Clerk of the District Court. The additional copies will be file stamped for no additional charge at that time.



For Office Use Only

CIVIL COVER SHEET

The civil cover sheet neither replaces nor supplements the filing and service of pleadings or other papers as required by law. This form is required for use by the Clerk of the District Court for the purposes of initiating the civil docket sheet. This information will not be available to the public and this document will be stored in a separate location from the case file and then destroyed within a reasonable time. A new case **will not be accepted** without a cover sheet attached. (THIS FORM MUST BE TYPED OR PRINTED LEGIBLY). This form can be found at www.kscourts.org.

NATURE OF SUIT

(Mark only one - If the case involves more than one of the following categories, indicate the category having the highest dollar value.)

CIVIL

If a CH. 61: \$ _____ (Judgment Demand Amount)

TORT

- Asbestos Product Liability
- Automobile Tort
- Intentional Tort
- Legal Malpractice
- Medical Malpractice
- Other Professional Malpractice
- Premises Liability
- Slander/Libel/Defamation
- Tobacco Product Liability
- Toxic/Other Product Liability
- Other Tort

CONTRACT

- Buyer Plaintiff
- Employment Dispute - Discrimination
- Employment Dispute - Other
- Fraud
- Landlord/Tenant - Unlawful Detainer
- Landlord/Tenant Dispute - Other
- Seller Plaintiff (debt collection)
- Other Contract

CIVIL APPEALS

- Administrative Agency
- Other Civil Appeal

REAL PROPERTY

- Eminent Domain
- Mortgage Foreclosure
- Other Real Property

MISCELLANEOUS

- 60-1507
- Habeas Corpus
- Other Writs

OTHER CIVIL

SMALL CLAIMS

STATE TAX WARRANT

DOMESTIC

MARRIAGE DISSOLUTION/DIVORCE

PROTECTION FROM ABUSE

PROTECTION FROM STALKING

UIFSA

OTHER DOMESTIC RELATIONS

NON-DIVORCE SUPPORT, CUSTODY OR VISITATION

PATERNITY

PROBATE/ESTATE

GUARDIAN/CONSERVATOR

- Conservatorship/Trusteeship
- Guardianship - Adult
- Guardianship - Minor
- Guardian/Conservator - Adult
- Guardian/Conservator - Minor

DETERMINATION OF DESCENT

SEXUALLY VIOLENT PREDATOR

DECEDENT ESTATE

ELDER ABUSE

OTHER PROBATE/ESTATE

CARE AND TREATMENT

ADOPTION

JURY DEMAND

YES (Check yes only if jury demand is included in petition or as a separate pleading)
NO

SUMMONS ATTACHED:

YES
NO

SERVICE BY: PROCESS SERVER/ATTORNEY

SHERIFF IN STATE _____ (County)
SHERIFF OUT OF STATE _____ (State)

SHERIFF'S PROCESS FEE ATTACHED

YES
NO

PLAINTIFF/SUBJECT INFORMATION

(ATTACH ADDITIONAL SHEET, IF NECESSARY)

NAME: _____

ADDRESS: _____

PHONE: _____ SEX: _____

CELL PHONE: _____

E-MAIL: _____

SSN: _____ DOB: _____

DL OR STATE ID NO: _____
State and Number

ALIAS NAMES USED: _____

ATTORNEYS

(Firm Name, Address, Telephone Number and Supreme Court ID Number)

DEFENDANT/OTHER PARTY INFORMATION

(ATTACH ADDITIONAL SHEET, IF NECESSARY)

NAME: _____

ADDRESS: _____

PHONE: _____ SEX: _____

CELL PHONE: _____

E-MAIL: _____

SSN: _____ DOB: _____

DL OR STATE ID NO: _____
State and Number

ALIAS NAMES USED: _____

ATTORNEYS

(Firm Name, Address, Telephone Number and Supreme Court ID Number)

FOR DOMESTIC CASES - NAME, DATE OF BIRTH AND SOCIAL SECURITY NUMBER OF EACH DEPENDENT CHILD:

(Name)

(Date of Birth)

(Social Security Number)

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

The requirement that Social Security numbers be included on domestic cases is mandatory, and authorized by the Supreme Court and federal law. On non-domestic cases, the Social Security number is not mandatory. The number is used for purposes of identification and may be disclosed as permitted by law. This form is not considered to be a public record.

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS
CIVIL COURT DEPARTMENT

In the Matter of the Petition of:

(Minor's name)
by and through his/her next friend

Case No. _____

(his/her father/mother)
To Change His/Her Name.

Div. No. _____

Pursuant to Chapter 60 of K.S.A.

PETITION FOR CHANGE OF NAME (MINOR)

Petitioner, _____ (Minor), by and
through his/her next friend _____
(Name), his/her father/mother, states:

1. Petitioner has been a resident of Kansas for more
than sixty (60) days before filing this petition.

2. Petitioner's birth certificate shows his/her name as

His/her age is _____.

3. Petitioner desires to have his/her legal name changed
to _____.

4. The Petitioner desires the name change because

_____.

5. This Petition is not made for the purpose of avoiding
any debts or obligations, nor will it result in prejudice to
any person.

6. Petitioner's best interests and the best interests of
the parents are served by the requested change in name.

7. Petitioner's natural mother/father consents to the requested name change. The consent is filed herein.

WHEREFORE, Petitioner prays this Court set this matter for hearing, order services by publication/certified mail, registered mail, or, if appropriate, waive any requirements for service; issue an order changing Petitioner's name from _____ to _____; and for such other further relief as the Court deems appropriate under the circumstances.

Respectfully submitted,

Petitioner's Next Friend:
Address:
City, State, Zip:
Telephone Number:

VERIFICATION

STATE OF KANSAS)
COUNTY OF JOHNSON) ss.

_____[Next Friend's Name], of lawful age, being first duly sworn, on his/her oath, states:

He/She is the Petitioner's Next Friend in the above-captioned matter; that he/she has read the above and foregoing Petition and the statements, allegations, and matters contained herein are true and correct.

SUBSCRIBED SWORN to before me on this ____ day of _____, 20__.

Notary Public
My Appointment Expires:

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS
CIVIL COURT DEPARTMENT

In the Matter of the Petition of:

(Name)
by and through his/her next friend

Case No. _____

(his/her father/mother)
To Change His/Her Name.

Div. No. _____

Pursuant to Chapter 60 of K.S.A.

CONSENT OF PARENT TO CHANGE NAME OF MINOR CHILD

I _____ (Name of Parent), state that I am the natural
(father/mother) of the minor child _____ (Name of Minor Child) a
(male/female) child born in _____ (year of birth), in _____

(City, County, State).

I hereby consent to change the minor child's name from _____
_____ to _____ (Requested Name Change).

Name of Parent:
Address:
City, State, Zip:
Telephone Number:

VERIFICATION

STATE OF KANSAS)
COUNTY OF JOHNSON) ss.

Before me, a Notary Public, this ____ day of _____, 20____, personally
appeared _____, to me known to be the person
described in and who executed the foregoing, Consent of Parent to Change Name of
Minor Child; and further acknowledged that (he/she) executed the same as (his/her)
free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and affix my official seal on the
day and year last above written.

Notary Public
My Commission Expires:

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS
CIVIL COURT DEPARTMENT

In the Matter of the Petition of:

(Name)
by and through his/her next friend

Case No. _____

(his/her father/mother)
To Change His/Her Name.

Div. No. _____

Pursuant to Chapter 60 of K.S.A.

ORDER CHANGING MINOR'S NAME

NOW, on this _____ day of _____, 20_____,
the above-captioned matter comes before the Court upon the
Petition of _____ (Petitioner's Full
Name), by and through his/her next friend _____
(Name), his/her father/mother, for change of his/her name.

Next friend appears in person. There are no other appearances.

The Court, after review of the record of the proceedings
herein, approves service or waives any requirement for notice
and determines the matter may proceed to hearing.

The Court, upon hearing the testimony, upon examining the
evidence presented, and upon review of the record of the
proceedings herein , finds as follows:

1. The Court has jurisdiction over the parties and the
subject matter in this case.
2. Venue is appropriate in Johnson County, Kansas.
3. Service has been properly obtained on, or notice has

been given to, all interested parties , or service and notice have been waived because there are no interested parties other than petitioner.

4. The allegations contained in Petitioner's Petition are true.

5. Petitioner _____ (Full Name)
is now and has been a bona fide resident and citizen of Kansas, for a period of more than sixty (60) days immediately preceding the filing of the Petition.

6. Petitioner's birth certificate shows his/her name as _____ (Petitioner's Name).

His/her age is _____.

7. Petitioner seeks to change his/her legal name shown on his/her birth certificate to _____ (Petitioner's Requested Name) because _____

8. The Petition for Order Changing Name is not made for the purpose of avoiding any debts or obligations, nor is it made for the purpose of misleading or defrauding any person. The requested name change will not result in prejudice to any person.

9. No objections have been made to the Court and the Court finds Petitioner is entitled to have his/her legal name shown on his/her birth certificate changed to _____
_____ (Petitioner's Requested Name).

IT IS THEREFORE BY THE COURT CONSIDERED, ORDERED, ADJUDGED, AND DECREED that the above and foregoing findings are made as orders of this Court, that the name shown on Petitioner's birth certificate of _____ (Petitioner's Full Name) is hereby ordered changed to _____
_____ (Petitioner's Requested Name), and that the costs of this proceeding are assessed against Petitioner.

IT IS SO ORDERED.

Judge of the District Court

SUBMITTED BY:

Petitioner's next friend
Address:
City, State, Zip:
Telephone Number: