

DIVISION 6 COURT RULES

ROBERT J. WONNELL, DISTRICT COURT JUDGE

ANDREA VALLEJO, ADMINISTRATIVE ASSISTANT/BAILIFF

ANDREA.VALLEJO@JOCOGOV.ORG

A. MOTIONS

1. Absent leave of court, a motion will not be scheduled on the docket until it has been filed with the clerk. Parties must clear the specific motions with Division 6 and indicate the motions to be heard in the notice of hearing. Counsel are not allowed to simply add on motions to a hearing date that is already set without court approval.
2. Counsel are advised that if there is an expectation of review by the Judge prior to a hearing date (such as a motion to continue), a chambers copy must be provided. Electronic delivery is preferred.
3. After a Motion to Compel has been filed, counsel must schedule a conference call with the court to discuss the motion being placed on a motion hearing docket. Any party to such a motion is reminded that K.S.A. 60-237 will be strictly applied.
4. If a motion has been properly before the court in excess of 14 days, the court may rule on the motion at a hearing or via written decision, even if the motion was not specifically noticed for hearing on the date and time in question or if a response had not been filed.

B. JUDGE'S E-QUEUE

1. Any Order (including Orders to Withdraw) submitted in the electronic queue more than 3 days prior to the non-appearance hearing may be rejected and will need to be refiled.
2. Every Order submitted must be in Word format. If .pdf exhibits are necessary, such as a signature page, they may be submitted separately.
3. All submitted orders need to have the signatures of all counsel or self-represented parties. If the order is not agreed, contact Division 6 to schedule a hearing.

C. PRETRIAL CONFERENCES

1. Parties are to submit a Pretrial Order in the electronic queue at least two days prior to any Pretrial Conference. Petitioner's counsel is to prepare a proposed joint Order

and forward it to Respondent's counsel at least 7 days prior to the hearing. If this procedure is not followed and the proposed Order not timely submitted, the court may consider sanctions, waiver of positions or rescheduling of the Pretrial Conference or continuance of the matter

D. MINOR CHILD TESTIMONY

1. Any party who desires to call a minor child to testify, or desires to admit child testimony in some other form, in any proceeding, must file a Notice of Intent to Call Minor Child as a Witness, pursuant to Local Rule 19. The notice must be filed at least 14 days prior to the hearing date and a conference call must be scheduled for the court to make the proper considerations as required by Local Rule 19. Failure to adhere to Local Rule 19 may result in sanctions for any attorney or party who brings a minor child into the courtroom with the intent to testify without prior approval from the court.

E. NUNC PRO TUNC ORDERS

1. All motions requesting a Nunc Pro Tunc Order must have a proposed Nunc Pro Tunc Order placed in the Judge's electronic queue at the time of filing. "Nunc Pro Tunc" means "now for then". Therefore, the entire new Order, labeled Nunc Pro Tunc Order, with the proposed changes, must be filed as the proposed new Order if the motion is granted. A proposed Order that simply has the corrections and refers back to the original Order for the remaining provisions will be rejected.

F. Case Management Conferences

1. When a new case is filed, or if a case is not being advanced timely, the case will be set on an in-person Case Management Conference docket. If the parties submit a completed Case Management Order prior to the conference, they do not need to appear at the docket and it will be cancelled.