

**KANSAS JUDICIAL BRANCH  
NOTICE OF EMPLOYMENT OPPORTUNITY  
Tenth Judicial District  
Johnson County, Kansas**

**Position Number:** K0242943 / K0242944 / K0242945

**Date:** June 30, 2021

**Position Title:** Court Services Officer I

**Position Salary:** Grade 34/A - \$1,850.48 bi-weekly  
State Benefit Program Provided

**Location of Employment:** Johnson County Court Services  
588 E. Santa Fe, Suite 4000  
Olathe, KS 66061

**JOB DUTIES:**

This position is responsible for supervision of a caseload of adult pretrial clients and completion of risk assessments. The chosen candidate will be required to submit violation reports and status reports to the court and may be asked to appear in court and testify on assigned cases.

**REQUIRED EDUCATION/EXPERIENCE:**

Bachelor's degree in a social services field is required. Minimum of one year experience in the field of criminal justice is preferred, with preference given to experience relating directly to probation and/or pretrial. LSIR/LSCMI/WRNA certification and knowledge of evidence based practices is preferred.

**DESIRED ABILITIES:**

This position requires attention to detail and strong organizational and time management skills. Computer skills required. Ability to work both independently and with a team is required. Ability to maintain calm in stressful situations and multi-task is important. The desired candidate must demonstrate an ability to work in a fast-paced environment.

**OTHER:** Successful candidate must be able to pass a fingerprint-based criminal background check.

**APPLICATION DEADLINE:**

July 12, 2021

Apply online at <https://www.kscourts.org/Public/Court-Careers>

**QUESTIONS REGARDING THE POSITION MAY BE DIRECTED TO:**

Bree Gibson, CSO III  
Johnson County Court Services  
588 E. Santa Fe, Suite 4000  
Olathe, KS 66061  
[Bree.Gibson@jocogov.org](mailto:Bree.Gibson@jocogov.org)

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