

**KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY
Tenth Judicial District
Johnson County, Kansas**

Date: May 28, 2021

Position Title: Court Services Officer I

Position Salary: Grade 30/A - \$1,652.80 bi-weekly

Location of Employment: Johnson County Court Services
588 E. Santa Fe, Suite 4000
Olathe, KS 66061

JOB DUTIES:

This position is responsible for supervision of a caseload of adult pretrial clients and completion of LSIR risk assessments. The chosen candidate will be required to submit violation reports and status reports to the court and may be asked to appear in court and testify on assigned cases.

REQUIRED EDUCATION/EXPERIENCE:

Bachelor's degree in a social services field is required. Minimum of one year experience in the field of criminal justice is preferred, with preference given to experience relating directly to probation and/or pretrial. LSIR certification and knowledge of evidence based practices is preferred.

DESIRED ABILITIES:

This position requires attention to detail and strong organizational and time management skills. Computer skills required. Ability to work both independently and with a team is required. Ability to maintain calm in stressful situations and multi-task is important. The desired candidate must demonstrate an ability to work in a fast-paced environment.

SEND APPLICATIONS AND RESUMES TO:

Bree Gibson, CSO III
Johnson County Court Services
588 E. Santa Fe, Suite 4000
Olathe, KS 66061
Fax: (913) 715-7420
Bree.Gibson@jocogov.org

APPLICATION DEADLINE:

June 7, 2021

STATE JUDICIAL APPLICATION IS REQUIRED:

Application available at: <http://www.kscourts.org/court-administration/job-opportunities/default.asp>

The Kansas Judicial Branch is an EEO/AA Employer.