

Open
Transfer
Promotional

**KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY
10th Judicial District Court
Johnson County, KS**

POSITION NUMBER: K0044225
DATE: June 1st, 2021
LOCATION OF EMPLOYMENT: Johnson County Court Services
588 E. Santa Fe, Suite 4000
Olathe, KS 66061
CLASSIFICATION AND GRADE: Court Services Officer II
Grade 33/Step A, Full Time
\$1,779.68 bi-weekly
State Benefit Program Provided

DEFINITION OF WORK: The successful candidate for this position will be assigned to supervise the juvenile probation team at Court Services. The juvenile probation team completes presentence reports and assessments to the court, supervises juvenile clients on probation supervision and truancy case management. The chosen candidate will carry a partial caseload of juvenile clients on supervision while supervising the juvenile team. Completion of YLS assessments, caseload supervision responsibilities and preparing and proofing reports to the court will be included in daily tasks.

REQUIRED EDUCATION AND EXPERIENCE: Bachelor's degree in a social services field required. Minimum of two years working in the field of probation and/or corrections is required. EPICS and YLS certification are preferred. Experience in juvenile probation or diversion is preferred. Experience in personnel supervision preferred.

KNOWLEDGE, ABILITIES, SKILLS: This position requires strong written communication skills, attention to detail, and knowledge of best practices in probation supervision. Computer skills required. Interpersonal skills are required with ability to interact respectfully with both clients and staff. Strong leadership skills are desired. Ability to maintain calm in stressful situations and multi-task is important.

OTHER: Successful candidate must be able to pass a fingerprint-based criminal background check.

SEND APPLICATIONS AND RESUMES TO: Callie Fishburn, CSO III
Johnson County Court Services
588 E. Santa Fe, Suite 4000
Olathe, KS 66061
Fax: (913) 715-7420
Email: Callie.Fishburn@jocogov.org

Applications may be obtained at <http://www.kscourts.org/court-administration/job-opportunities/default.asp>.

APPLICATION DEADLINE: Begin considering applications June 10th, 2021

THE KANSAS JUDICIAL BRANCH IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. Arrangements will be made if you have a disability that requires an accommodation in completing an application form, taking an examination, or in interviewing. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch. It is your responsibility to make your needs known to the Judicial Branch (913) 715-7438.