

Open   
Transfer   
Promotional

**KANSAS JUDICIAL BRANCH  
NOTICE OF EMPLOYMENT OPPORTUNITY  
10th Judicial District  
Johnson County, Kansas**

**POSITION NUMBER:** K0242950

**DATE:** August 3<sup>rd</sup>, 2021

**LOCATION OF EMPLOYMENT:** Johnson County Court Services  
588 E. Santa Fe, Suite 4000  
Olathe, KS 66061

**CLASSIFICATION AND GRADE:** Court Services Officer I  
Grade 34/Step A, Full Time  
\$1,850.48, bi-weekly  
State Benefit Program Provided

**DEFINITION OF WORK:** This position is responsible for a caseload of juvenile probation and truancy supervision cases, in addition to completion of YLS risk assessments, and attending court hearings. The chosen candidate will submit motions to the court, status reports on recent progress, and may be asked to appear to testify in court.

**REQUIRED EDUCATION AND EXPERIENCE:** Bachelor's degree is required. Minimum of one-year experience in the field of probation and/or corrections is preferred, with preference given to experience relating directly to juvenile case management. YLS and EPICS certification as well as knowledge of evidence-based practices is preferred.

**DESIRED ABILITIES:** This position requires attention to detail and strong organizational and time management skills. Computer skills required. Ability to work both independently and with a team is required. Ability to maintain calm in stressful situations and multi-task is important. The desired candidate must demonstrate an ability to work in a fast-paced environment.

**OTHER:** Successful candidate must be able to pass a fingerprint-based criminal background check.

**APPLICATION DEADLINE:** Begin considering applications August 10<sup>th</sup>, 2021

Apply online at <https://www.kscourts.org/Public/Court-Careers>

**QUESTIONS REGARDING THE POSITION MAY BE DIRECTED TO:**

Callie Fishburn, CSO III  
Johnson County Court Services  
588 E. Santa Fe, Suite 4000  
Olathe, KS 66061  
Email: [Callie.Fishburn@jocogov.org](mailto:Callie.Fishburn@jocogov.org)

THE KANSAS JUDICIAL BRANCH IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. Arrangements will be made if you have a disability that requires an accommodation in completing an application form, taking an examination, or in interviewing. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch. It is your responsibility to make your needs known to the Judicial Branch (913) 715-7438.