

**KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY
Tenth Judicial District
Johnson County, Kansas**

Position number: K0242964

Date: October 25th, 2021

Title/Grade: Court Services Officer I, grade 34, \$23.13 hourly
State Benefit Program Provided

Location of employment: Johnson County Court Services, 588 E. Santa Fe, Suite 4000, Olathe, KS 66061

Job Duties: This position is responsible for conducting juvenile presentence investigations ordered by the courts. The chosen candidate's primary duties will be to complete risk needs assessments, investigating and compiling an offender's criminal history, and making recommendations to the courts pursuant to Kansas Statute. The chosen candidate may supervise a caseload of juvenile probation, attend court hearings, and may be asked to appear to testify in court proceedings.

Required education/experience: Bachelors degree is required, with preference given to degrees in a social services field. Minimum of one-year experience in the field of criminal justice is preferred, with preference given to experience relating directly to juvenile case management and experience in writing presentence investigations. YLS and EPICS certification as well as knowledge of evidence-based practices is preferred.

Desired abilities: This position requires great attention to detail and strong organizational skills. Ability to complete work under time-sensitive deadlines, requiring good time management skills. Computer skills are required. Ability to work both independently and with a team is required. Ability to maintain calm in stressful situations and multi-task is important.

Other: Successful candidate must be able to pass a fingerprint-based criminal background check.

Application deadline: November 8th, 2021

Apply online at <https://www.kscourts.org/Public/Court-Careers>

Questions regarding the position may be directed to:

Callie Fishburn, Director of Juvenile Court Services
Johnson County Court Services
588 E. Santa Fe, Suite 4000
Olathe, KS 66061
Email: Callie.Fishburn@jocogov.org

The Kansas Judicial Branch is an EEO/AA Employer.