



STATE OF KANSAS
TENTH JUDICIAL DISTRICT
JOHNSON COUNTY COURTHOUSE
OLATHE, KANSAS 66061

INSTRUCTIONS FOR FILING YOUR DIVORCE WITH CHILDREN:

Filing: At the time of filing you must pay the filing fee of \$196.50. A divorce with minor children requires both parents to attend a 2 hour COURT ORDERED class, PARENTS FOREVER at a cost of \$75 each. You will not have to pay for the class the day of filing. There may be additional fees depending on circumstance and situation. Using a credit/debit card may also cost additional fees. Cash, Cashier Check, Money Order and Personal Check are accepted.

- A. To start a divorce case you must complete and file the following documents:
 1. Civil Cover Sheet – a general information form for the Clerk’s office.
 2. Petition for Divorce – the main pleading asking for a divorce.
 3. Domestic Relations Affidavit (DRA) – a sworn affidavit of your income, expenses, assets and debts.
 4. Proposed Parenting Plan – custody, parenting time, exchanges.
 5. Request and Service Instruction Form- how you will be notifying the other party of your filing. See forms of service below.

- B. After preparing and printing the above forms, sign the Petition for Divorce and the Domestic Relations Affidavit in front of a notary public. Notary publics may commonly be found in the Court House, law firms, title companies and financial institutions, i.e. banks and credit unions. The Clerk may notarize your documents. Remember DO NOT sign anything until it can be witnessed.

- C. File the above pleadings and forms with the Clerk of the District Court
You may file your ORIGINAL documents with the Help Center Clerks.

- Order for Parents Forever: Will be issued at the time of filing by the clerk. If you or the other party doesn't attend the class, there is a chance that your divorce will not be granted until you do so. Instructions will be provide in the order.
- Child Support Worksheet: You must prepare a Child Support Worksheet provided in the Help Center.

Parents CANNOT make their own agreement or "deal" with regard to child support. All child support orders must comply with the Kansas Child Support Guidelines, which are by order of the Kansas Supreme Court.

<http://www.kscourts.org/Rules-procedures-forms/Child-support-guidelines/2016-guidelines.asp>

- Notice of Hearing: Upon filing your documents with the clerk, they will attempt to reach out to the court your case is assigned to for a hearing date. The clerk will confirm the date with you and file your notice to be served as s part of your other documents. If a hearing date is not obtained, it is your responsibility to contact the court for a hearing date and to file the notice.