

ADULT PROVIDER MEETINGS 2010

FEBRUARY 19

APRIL 16

JUNE 18

AUGUST 20

OCTOBER 15 * ANNUAL MANDATORY MANUAL TRAINING

DECEMBER 17

A representative from every agency is required to attend the October training. Failure to do so could result in not being allowed on the provider list(s) for the following year. In an effort to minimize distractions, late arrivals will not be allowed to enter unless approved by the Provider Monitor.

Each provider is required to attend at least 4 meetings per calendar year, at least one per quarter; however regular attendance is encouraged. Failure to attend the minimum required meetings may result in removal of the provider from the current list(s) for one quarter, to be determined by the Provider Monitor. Failure to arrive on time could result in no credit being given for the meeting. In the event you need to miss a required meeting it is your responsibility to have another provider sign in for you at the meeting and relay all information to you. Prior notification to the Provider Monitor is expected.

If your agency is removed from the provider lists on two occasions, per bi-annual certification, for failure to attend mandatory meetings, your provider certification will be revoked for one calendar year.

Many of the provider groups may have sub-committees; the chair person or Provider Monitor will coordinate meeting times and agenda items as deemed necessary. These could be separate from, or in conjunction with, the all provider meetings.

All meetings are held on the even months of the year, the 3rd Friday of the month. An email reminder may be distributed by the Provider Chairperson, however, failure to receive and/or read such does not provide for an excused absence.

Meetings begin at **9:30** a.m. Please arrive on time. Please remain in the lobby area if the juvenile provider meeting is still in session.

All meetings are held at the Court Services Office, 18505 West 119th Street, Olathe, KS. If you need to call, the # is 913-715-7400.

Certificates of Attendance are presented at the end of each meeting for full attendance.