NOTICE CONCERNING VIDEO CONFERENCING REQUESTS

In our continuing efforts to explore ways to cut down on travel time to and from the courthouse, parking issues, and to help address security line congestion, Division 2 is willing to use video conferencing on some cases.

If you would like to request a hearing by video conferencing, please circulate an e-mail with the Court’s [Administrative Assistant](mailto:Jill.Boren@jocogov.org?subject=Video%20Conferencing%20Request%20for%20Case%20No.___) and all opposing parties and/or counsel. After review of the case and nature of any pending matters in the file, as well as the Court’s calendar, we will let you know if the case can be heard by video conferencing.

In order to video conference with Division 2, all sides would need to agree to appear by video conferencing. In other words, we will not video conference generally with one side in Court while the other(s) appear by video remotely.

In order to use video conferencing with Division 2, you will need to have video and audio capability at your respective locations. A high speed broad band connection to the Internet is also required.

We have a subscription to Bluejeans. Review the system requirements for connection at <www.bluejeans.com>. If your operating system is up to date and you have a current browser, it should work fine for you.

Alternatively, you may be able to access the conferencing on an iPhone or iPad or other smart mobile device with video by downloading the free app for Bluejeans.

When you receive a video conference invite e-mail, upon accepting, that invitation will disappear from your inbox and it will place an entry for the conference on your calendar associated to that e-mail account. At the appropriate time, you double-click the calendar entry and follow the directions and hyperlinks to enter the conference/hearing. Let us know and we will try to accommodate you.

Division 2

20 May 2014