

IN THE DISTRICT COURT OF JOHNSON COUNTY, KANSAS

\_\_\_\_\_  
(Plaintiff/Petitioner)

Case No. \_\_\_\_\_  
Div. No. \_\_\_\_\_  
K.S.A. No. \_\_\_\_\_

vs

\_\_\_\_\_  
(Defendant/Respondent)

SUBPOENA OF BUSINESS RECORDS

**To:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are commanded to produce the records listed below before the attorney of record on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. and to testify on behalf of the above named parties. Failure to comply with this subpoena may be deemed a contempt of the court.

Records to be produced: \_\_\_\_\_

You may make written objection to the production of any or all of the records listed above by serving such written objection upon \_\_\_\_\_ attorney, at \_\_\_\_\_ within 14 days after service of this subpoena, on or before \_\_\_\_\_, \_\_\_\_\_. If such objection is made, the records need not be produced except upon order of the court. (KSA 60-245)

Instead of appearing at the time and place listed above, it is sufficient compliance with this subpoena if a custodian of the business records delivers to the requesting party by mail or otherwise a true and correct copy of all the records described above and mails a copy of the affidavit below to \_\_\_\_\_ at \_\_\_\_\_ within 14 days after the receipt of this subpoena.

The copy of the records shall be separately enclosed in a sealed envelope or wrapper on which the title and number of the action, name and address of the witness and the date of this subpoena are clearly inscribed. The affidavit needs to be attached to the outside of the package. If return of the copy is desired, the words "return requested" must be inscribed clearly on the sealed envelope or wrapper. The sealed envelope or wrapper shall be delivered to the attorney of record.

The records described in this subpoena shall be accompanied by the affidavit of a custodian of the records, a form for which is attached to this subpoena.

If the business has none of the records described in this subpoena, or only part thereof, the affidavit shall so state, and the custodian shall send only those records of which the custodian has custody. When more than one person has knowledge of the facts required to be stated in the affidavit, more than one affidavit may be made.

The reasonable costs of copying the records may be demanded of the party causing this subpoena to be issued. If the costs are demanded, the records need not be produced until the costs of copying are advanced.

The copy of the records will not be returned unless requested by the witness.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

Deputy